

INFORMATION OF THE SCHOOL RESQUIRED TO BE UPLOADED ON WEBSITE (CBSE RELATED INFORMATION)

1. Name of the school with address
(Strictly as per Affiliation sanction Letter or as permitted by the Board) with Pin code no.
- NDMC NAVYUG SCHOOL, PESHWA MARG,
GOLE MARKET, NEW DELHI -110 001**
- (i) E-mail npsh-ss-ndmc@ndmc.gov.in
- (ii) Ph. No. **011-23363820, 011-23347236**
- (iii) Fax no. **-NA-**
2. Years of establishment of school **1981**
3. Whether NOC from state/UT or Recommendation of Embassy of India Obtained? **- NA-**
- (i) NOC No. _____ N.A. _____
- (ii) NOC issuing date _____ N.A. _____
4. Is the school recognised , if yes By which Authority **Yes, DoE & NDMC
All India CBSE, Delhi**
5. Status of Affiliation:
Permanent/Regular/ Provisional **Permanent**
- (i) Affiliation No. **2730309**
- (ii) Affiliation with the Board since **1989**
- (iii) Extension of Affiliation up to **Permanet**
6. Name of trust/Society/ Company Registered under Section 25 of the Company Act, 1956 **Navyug School Educational Society**
Period up to which Registration of Trust/Society is valid **(Regd. Under societies registration act 1860 run by NDMC, New Delhi)**
7. List of member of school managing Committee with their Address/ tenure and Post held **-NA-**

SL.NO	NAME OF MEMBERS	DESIGNATION	ADDRESS	TENURE	POST HELD

8. Name and official address of the Manager
/ President/Chairman/ Correspondent

Mr. Ashok Kumar Lamba

- (i) E-mail
(ii) Ph. No.
(iii) Fax no.

npsh.ss-ndmc@ndmc.gov.in
011-23363820, 011-23347236
-NA-

9. Area of School Campus

- (i) In Acres 2.29 Acres
(ii) In sq. mtrs. 9300 Sqm.
(iii) Built up Area (Sq. mtrs.) 6897 Sqm.
(iv) Area of playground in (Sq. mtrs.) 1.00 Acres (Approx)
(v) Other facility
(i) Swimming pool NO
(ii) Indoor game YES
(iii) Dance rooms NO
(iv) Gymnasium NO
(v) Music Room YES
(vi) Hostels NO
(vii) Health and Medical Check up Done By NDMC Health Department

10. Details of the fee structure

- (i) Pre nursery N/A
(ii) Nursery N/A
(iii) I to V Admission fee Rs. 20/- for Cat-A & Rs. 40/- for Cat-B
(iv) VI to VIII One at the time of admission
(v) IX & X Caution Money Rs. 100/- once at the time of Admission, Miscellaneous charges Rs. 20/- per month for 11 months
(vi) XI & XII
(The above fee structure applicable for all classes)

11. Transport facility

- (i) Own Buses NO
(ii) Busses hired on contract basis From DTC, Services within NDMC area only
(iii) Details of transport charge List of charges w.e.f 16.1.2016

Upto 5 Km.	5 Km to 12 Km.	Above 12 Km.
Rs. 112/- P.M.	Rs. 192/- P.M.	Rs. 250/- P.M.
Note :- Can be increased at any time as per the DTC policy for providing low floor buses.		

12. Details of salary being paid by the school to teaching staff/non-teaching (to be updated time to time)
Give information about other posts also.

Designation PGT/TGT/ PRT/ COUNSELLOR/etc.	Scale of pay	Grade pay	% of D.A.	HRA %	EPF CONTRIBUTION
PRINCIPAL	15600-39100, PB-3	7600/-	As per the norms adopted for Central Govt. Employees	30	10%
VICE PRINCIPAL	15600-39100, PB-3	6600/-		30	10%
PGT	15600-39100, PB-3	5400/-		30	10%
T. G. T/HMs	9300-34800, PB-2	4800/-		30	10%
PRTs	9300-34800, PB-2	4600/-		30	10%
LIBRARIAN	9300-34800, PB-2	4600/-		30	10%
LAB ASSISTANT	9300-34800, PB-2	4200/-		30	10%

13. Mode of payment of salary

- (i) Name of the bank through which salary is drawing **NEFT**
(SBI, Main Branch, New Delhi
In individuals accounts)
- (ii) Through single cheque transfer advice Through single cheque transfer advice
- (iii) Individual cheque Individual cheque **(Guest Teachers Only)**
- (iv) Cash NO

14. Library facility

- (i) Size of the library in sq. mtrs. 75 Sqm.
- (ii) No. of Periodicals 3
- (iii) No. of Dailies 7
- (iv) No. of Reference books class- wise Class –XI- 3 Sets & Class XII – 3 Sets
- (v) No. of Magazine 23
- (vi) Others 6900

15. Name of the Grievance/ Redressal Officer With E-mail, Ph. No., Fax No.

Deputy Education Officer (G) for Primary/Nursery Classes (Room No. 8019) Palika Kendra, New Delhi. E-mail address: deo-g.education@ndmcmil.gov.in

Contact: 41501353 – 60 Extn. 2819.

Deputy Education Officer (A) for Middle, Secondary and Sr. Sec. Classes (Room No. 8016, Palika Kendra, New Delhi. E-mail address: deo-admn.education@ndmcmil.gov.in

Contact: 41501354 – 60 Extn. 2816.

Timings: 3.00 PM to 4.00 PM on working Days.

In case of non-redressal individuals can also approach Director (Education) for all such problems in Room No. 7014. E-mail address: director.education@ndmcmil.gov.in

Contact: 41501354 – 60 Extn. 2714.

Timings: 3.00 PM to 4.00 PM on working Days.

16. Members of Sexual Harassment committee

1. Dr. Sujata Yadav 3. Ms. Neena Negi
2. Ms. Sunita Dewan 4. Mr. S.K. Chaturvedi

17. Section wise enrolment of school for the
Current session 2019-20

S. No.	Class	Enrolment
1	I	68
2	II	77
3	III	80
4	IV	85
5	V	86
6	VI	138
7	VII	127
8	VIII	133
9	IX	152
10	X	102
11	XI	116
12	XII	122
Total		1286

18. Particular of teaching staff (to be updated time to time)

Name & Designation	Employee Code	Permanent/ Regular/ Contract/ Guest faculty etc.	Date Of Appointment	Trained/ Untrained	Teaching Subjects and Total periods assigned in a week.	Responsibility*
Mr. Rakesh Kumar (Principal)	N.A.	CONFIRMED	04.01.19 94	TRAINED	Physics HOS=>9	Administration
Mr. Hakkam Singh (PGT)	N.A.	CONFIRMED	16.12.20 13	TRAINED	Economics=>29	Furniture
Dr. Sujata Yadav (PGT)	N.A.	CONFIRMED	25.07.19 96	TRAINED	Biology=>25	School Development, Time Table Incharge
Ms. Sunita Dewan (PGT)	N.A.	CONFIRMED	11.01.19 94	TRAINED	Chemistry=>25	School Development, Prefectural Board
Ms. Shashi Malhotra (PGT)	N.A.	CONFIRMED	01.08.19 94	TRAINED	Hindi=>23	Mid Day Meal Incharge (9 to 12)
Ms. Anju Jolly (PGT)	N.A.	CONFIRMED	22.01.19 91	TRAINED	Maths=>27	
Ms. Bharti Trehan (PGT)	N.A.	CONFIRMED	01.10.19 91	TRAINED	English=>31	School Magazine
Ms. Neena Negi (PGT)	N.A.	CONFIRMED	01.08.19 95	TRAINED	Pol.Sc.=>30	Coordinator Se. Sec
Mrs. Alka Chopra (PGT)	N.A.	CONFIRMED	15.07.19 94	TRAINED	Physics=>25	Examination , Attendance Register (9-12)
Ms. Amita Malhotra (PGT)	N.A.	CONFIRMED	23.12.19 86	TRAINED	English=>31	School Magazine

Mr. S.K. Chaturvedi (PGT)	N.A.	CONFIRMED	02.08.19 95	TRAINED	Geography=>29	School Development, Fire/Disaster Drill, Sexual Harassment Committee
Ms. Shweta Sharma (PGT)	N.A.	GT	21.09.20 15	TRAINED	Accounts,B.St., Ent.=>27	
Mr. Devendra Anare (TGT)	N.A.	CONFIRMED	13.07.2009	TRAINED	Work exp	CBSE, Prefectural Board, Coordinator Sec, Smart Class Room Team
Ms. Sheetal (TGT)	N.A.	CONFIRMED	08.07.20 09	TRAINED	Science=>29	
Ms. Kusum Bhatnagar (TGT)	N.A.	CONFIRMED	25.10.19 82	TRAINED	Art & Craft=>28	
Ms. Shivaji (TGT)	N.A.	CONFIRMED	31.07.20 09	TRAINED	Social Sc.=>32	
Ms. Sushma Rai (TGT)	N.A.	CONFIRMED	25.11.19 95	TRAINED	Sanskrit=>30	
Ms. Sangeeta (TGT)	N.A.	CONFIRMED	08.07.20 09	TRAINED	Social Sc.=>32	
Mr. Salman Ahmad (TGT)	N.A.	GT	17.07.20 13	TRAINED	Maths=>34	
Mr. Parvind Kumar (TGT)	N.A.	GT	30.07.20 12	TRAINED	Phy.Edn.=>20	Discipline
Mr. Poonam (TGT)	N.A.	GT		TRAINED	Maths=>5	
Ms. Hemlata (TGT)	N.A.	CONFIRMED	16.12.20 13	TRAINED	Hindi=>28	
Ms. Usha Sharma	N.A.	CONFIRMED	25.11.19	TRAINED	Hindi=>28	Prefectural Board,

(TGT)			95			Coordinator Middle
Ms. Rekha Rohilla (TGT)	N.A.	CONFIRMED	29.08.20 02	TRAINED	English=>28	
Ms. Rachna Kumari (TGT)	N.A.	CONFIRMED	08.01.20 03	TRAINED	English=>32	
Ms. Rekha Kumari (TGT)	N.A.	CONFIRMED	07.07.20 09	TRAINED	Science=>32	
Ms. Anuradha sharma (TGT)	N.A.	CONFIRMED	03.07.20 09	TRAINED	Music=>31	
Dr. Chhavi Magoo (TGT)	N.A.	CONFIRMED	09.07.20 09	TRAINED	English=>31	Coordinator Middle
Ms. Nidhi Lal (TGT)	N.A.	CONFIRMED	17.07.20 09	TRAINED	Science=>30	Medicine/Vaccin ation, Attendance Register (6-8), Mid Day Meal Incharge (6-8)
Mrs. Divya Sukla (TGT)	N.A.	CONFIRMED	04.11.20 09	TRAINED	Computer Sc=>26	CBSE Online Submission, Absent SMS Coordinator, SC/ST/OBC/Min Scholarship Incharge
Ms. Kamla Yadav (HM)	N.A.	CONFIRMED	20.02.19 91	TRAINED	HM (Humanities)=> 18	Primary Wing Incharge
Ms. Poonam Relan (PRT)	N.A.	CONFIRMED	13.08.20 02	TRAINED	PRT (Science) =>36	
Ms. Ranjana Arora (PRT)	N.A.	CONFIRMED	03.07.20 09	TRAINED	PRT (Humanities) =>36	Diary Incharge
Ms. Deepti Kathuria (PRT)	N.A.	CONFIRMED	14.07.20 09	TRAINED	PRT (Science) =>36	Student Attendance Incharges
Ms. Maneesha Sharma (PRT)	N.A.	CONFIRMED	17.07.20 09	TRAINED	PRT (Activity) =>CCL	
Ms. Shweta	N.A.	CONFIRMED	17.07.20	TRAINED	PRT (Activity)	Time Table Incharge

Sharma (PRT)			09		=>36	
Ms. Meenu Bala (PRT)	N.A.	CONFIRMED	03.11.2009	TRAINED	PRT (Science) =>36	Examination Incharge
Ms. Meenakshi (PRT)	N.A.	CONFIRMED	14.07.2009	TRAINED	PRT (Humanities) =>36	Mid-Day Meal
Mr. Ravi Bhushan Singh (Lab.Astt.)	N.A.	CONFIRMED	06.07.1995	TRAINED		Furniture
Ms. Sunita Rani (Lab.Astt.)	N.A.	CONTRACTUAL	22.03.2003	TRAINED		
Mr. Ashok Kumar Lamba (OM Gr-I)	N.A.	CONFIRMED	04.10.1982	TRAINED	Ministrial	To look after day to day official work, personal files, preparing salary, day to day correspondence with NDMC, NSES and allied departments.
Mr. B Mallikarjun Rao (Ministrial Staff)	N.A.	CONTRACTUAL	15.07.2016	TRAINED	Ministrial	
Ms. Dimple Kumar (Acct. Clerk)	N.A.	CONFIRMED	07.04.2008	TRAINED	Ministrial	
Ms. Anandi (K.Attan,)	N.A.	CONFIRMED	23.07.1990	TRAINED	Support Staff	To assist in Kitchen work
Mr. Krishna Nand Sharma (Peon)	N.A.	CONFIRMED	15.12.2006	TRAINED	Support Staff	School Maintenance
Mr. Satya Pal (Peon)	N.A.	CONFIRMED	05.05.1996	TRAINED	Support Staff	To assist in office work to keep file & to move file after diary dispatch from one place to another.
Ms. Jhamka Devi (Bal Sahika)	N.A.	CONFIRMED	15.12.2006	TRAINED	Support Staff	To assist in primary wing
Mr. Mahender Kumar (Chowkidar)	N.A.	CONFIRMED	15.12.2006	TRAINED	Support Staff	To maintain security of entire building round the clock with the help of out sourced security guards.
Mr. Ramji Lal (Chowkidar)	N.A.	CONFIRMED	01.05.1996	TRAINED	Support Staff	
Mr. Dhirender Kr Kaushik (Chowkidar)	N.A.	CONFIRMED	25.07.1996	TRAINED	Support Staff	
Ms. Rama Devi (Safai Karmchari)	N.A.	CONFIRMED	01.05.1996	TRAINED	Support Staff	To observe and assist in cleanliness activities in school premises

						including lavatories.
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*= (e.g. Class Tr. , Mid Day Meal I/C, Examination I/C, Admission I/C, Time Table I/C etc.) may mention multiple responsibilities for example Class Teacher and Mid Day Meal I/C.

Other Information

1. Brief about History of school in 100 words:

The NDMC started a Sr. Secondary Navyug School at Sarojini Nagar in the year 1972 on Day boarding pattern to cater the deprived students of economically weaker section of the society. As the time grow a number of Navyug schools were opened to run these schools NDMC floated an educational society namely Navyug School Education Society (NSES) with the following Mission and Vision :-

VISION

The vision of Navyug School Education Society is to create Educational Institute which would foster the all round development of students in a holistic manner thereby contributing positively towards a progressive society and a progressive nation. The focused effort of NSES would be imparting of high quality education to all sections of society including the economically weaker and under privileged section of the society.

MISION

In order to realize the Vision of NSES Navyug Schools provide interactive learning and create exploration based stimulating environment to their students. Such an environment in nurtured by the following key elements:

- (a) Committed teachers and high quality academic facilities.
- (b) Innovative teaching methodologies integrating the latest developments in technology.
- (c) Good physical infrastructure.
- (d) A diverse umbrella of extra curricular activities.

2. Main achievements (Academic, sports, co-curricular etc) of school in session 2015-16 .

Sports: Nikita, (Cricket)Participated in “School National Games-2015-16)

3. Main achievements (Academic, sports, co-curricular etc) of school from 1st April 2016 to till date.

Sports: Winner of Dr.G.P. Gautam Football Tournament –2016 (Dated: 30th July 2016)

4. Information about Principal/ Vice Principal/ HM

S. No.	Name	Designation	Employee code	Date of joining present school	Remarks
1.	Sh. Rakesh	Vice Principal	N.A.	09.08.2016	

	Kumar				
2.	Ms. Kamla Yadav	Headmistress	N.A.	22.08.2016	

5. Information about Nearest Police Station

S. No.	Approx. Distance from School	Address of Nearest Police station	Land Line Number
1.	200 Metres	P.S. Mandir Marg, New Delhi	011-23364100

6. Information about Rooms

S.No	Room No.	Floor(E.G. G.F. = Ground Floor, F.F= First Floor Etc.)	# Utilization (e.g.= XII-A, Library, Staff Room)	Size Of Room In Meter (L*B*H), e.g. (6.2*5.2*5)	No. Of Windows	No Of Doors	No Of Fans	No. Of LED Tube Lights	Remarks
1.	Unmarked	I	1-A		2	1	4	5	
2.	Unmarked	I	1-B		2	2	4	6	
3.	Unmarked	I	2-A		2	2	4	6	
4.	Unmarked	I	2-B		2	2	4	6	2 Tube Lights not Working
5.	Unmarked	I	3-A		2	2	4	6	
6.	Unmarked	I	3-B		2	2	4	5	
7.	26	I	4-A		2	2	4	6	3 Tube Lights not Working
8.	Unmarked	I	4-B		2	2	4	6	
9.	Unmarked	I	5-A		2	2	4	5	
10.	Unmarked	I	5-B		2	2	4	6	
11.	36	II	6-A		2	2	4	7	
12.	37	II	6-B		2	2	4	6	

13.	38	II	6-C		2	2	4	6	
14.	43	III	7-A		2	2	4	6	
15.	42	III	7-B		2	2	4	6	
16.	41	III	7-C		2	2	4	7	
17.	35	II	8-A		2	2	4	5	
18.	34	II	8-B		2	2	4	6	
19.	33	II	8-C		2	2	4	6	
20.	30	I	9-A		2	2	4	6	
21.	31	I	9-B		2	2	4	6	
22.	32	I	9-C		2	2	4	6	
23.	29	I	10-A		2	2	4	5	
24.	28	I	10-B		2	2	4	5	1 Tube Lights not Working
25.	27	I	10-C		2	2	4	6	
26.	25	GF	11-A		2	4	4	5	
27.	04	GF	11-B		2	5	5	7	Windows are broken
28.	05	GF	11-C		2	5	5	6	Windows not openable
29.	21	GF	12-A		2	4	4	4	1 Tube light & 1Fan not working
30.	02	GF	12-B		2	5	5	7	No tube lights
31.	01	GF	12-C			2	2	5	

= If room is utilized for class then please mention the medium of the class for example Class XII A , English Medium, V A Hindi Medium and so on.

- Whether the school has facility of Toilet block for Physically Challenged (Yes/No) YES
- 7. Whether the school has Ramp for Physically Challenged . (Yes/No).....YES

8. Information about Toile Blocks

Toilet Block No.	Floor	Used By Male / Female	Used By Staff/ Students	No. of W. C's	No. of Urinals
Entire Building Block (Sr. Wing & Jr. Wing)	GF	Male	Students	7	4
	FF	Male	Students	4	8
	SF	Male	Students	2	4
	TF	Male	Students	2	4
	GF	Female	Students	4	4
	FF	Female	Students	4	4
	SF	Female	Students	2	0
	TF	Female	Students	2	4
	SF	Female	Students	2	4
	GF	Physically Challenged	Students	1	1

9. Information about Drinking Water Facilities

Total No. of taps	Total No. of functional taps	No. of Water Coolers	No. of RO etc.
24	24	12	Nil

10. Information about various clubs in the school

S. No	Name Of Club/ Houses (e.g. Eco Club)	No. of Club / House members	In-charge Of Club/ Houses	Activities Performed In Club/Houses
1.	Narmada House	6	Ms. Shashi Malhotra Ms. Divya Shukla	
2.	Kaveri House	6	Ms. Amita Malhotra Ms. Hemlata	

3.	Ganga House	6	Ms. Anju Jolly Ms. Rekha Rohilla	
4.	Yamuna House	6	Ms. Deepika Gurnani Ms. Nidhi Lal	

11. Important contact numbers

S.No	Designation	Extension Followed by 41501353 To 68	Direct Number
1.	DIR (Edn.)	2714	23360114
2.	Jt. Dir (Edn.)	3009	
3.	DEO (A)	2016	
4.	DEO (G)	2019	
5.	AEO (Mid Day Meal Scheme)	3113	
6.	DD (NSES)		23347296
7.	DD (NSES Gen.)	3901	
8.	SO (Edn.)	2401	

S. No.	Designation	Name	Land Line No.
1.	J. E (Civil)		011-23748261
2.	A.E. (Civil)		
3.	E.E. (Civil)		
4.	J. E (Electrical)		011-23744805
5.	A.E. (Electrical)		
6.	E.E. (Electrical)		
7.	Section Officer (Horticulture)		011-23348127
8.	Any Other		